

The Gratitude Crew a 501c3 non-profit 7440 N Oracle Rd Bldg 5b Tucson, AZ 85704 520.201.8227 (voice) gratitudecrew.com gratitudecrew@gmail.com

Volunteer Policies

Registering to Volunteer

Applications

All volunteer applications can be submitted online at gratitudecrew.com. All volunteers must go through a one-time training before attending a group.

Age Requirements

The minimum age for volunteers is 13. Volunteers under age 18 must have a signed youth volunteer parental/guardian consent form. Youth volunteer safety ratio requires one adult volunteer for every seven volunteers under age 18.

Preparing to Volunteer

<u>Attire</u>

The dress code for volunteers is casual and comfortable. All volunteers must wear a plain blue or light-blue t-shirt or a shirt provided by The Gratitude Crew. Jeans or shorts are acceptable – without holes and at an appropriate length (no cheeks please). If a volunteer shows up with inappropriate attire that does not satisfy the dress code, they may be asked to either change or to not participate.

Personal Items

Cell phones must be turned on silent or turned off for the groups. Pictures/videos during groups or with residents are prohibited without written permission. Pictures/videos with other youth volunteers are permitted with verbal permission from the individuals. Picture/videos taken of volunteers can be posted to social media with verbal permission. The Gratitude Crew will not use or post pictures/videos without written parental consent.

<u>Arrival</u>

Volunteers must arrive 15 minutes before group start-times in order to participate. Late arrivals may not be able to participate in the planned activities.

Volunteers must have transportation arranged ahead of time. Volunteers who have participated in a training right before a group time may request a ride from the lead volunteer as long as the appropriate consent forms have been signed.

Cancellations

It is highly requested that volunteers notify the group leader at least 24 hours before any groups previously signed up for that cannot be attended by a volunteer. This time will give the group leader time to find a replacement volunteer.

Health Notifications

Volunteers who are sick on the day of a scheduled shift should cancel and stay home. Anyone exhibiting signs of cold or flu, including but not limited to fever (temperature of 100 or higher), coughing, sneezing, congestion, nausea or vomiting is considered sick.

Some residences may require temperature checks, the wearing of masks, or COVID vaccination proof. All volunteers at these residences must adhere to these policies.

Volunteer Conduct and Safety

<u>Harassment</u>

The Gratitude Crew has a strict policy against volunteer harassment. Harassment in any form (verbal, physical, mental, or sexual in nature) is against policy and will result in dismissal. If you experience or observe harassment, notify the volunteer group leader immediately.

Drinking or Drug Use

Drinking alcohol and drug use, showing up under the influence, or offering others substances is strictly prohibited and will result in immediate dismissal.

<u>Conduct</u>

- ✓ No wandering on the grounds of facilities where we are guests. Volunteers must stay as a group except to use the restroom.
- ✓ Do not bring outside food. Residences may offer food from time to time and it is acceptable to partake in this gift. Water is allowed.
- ✓ No foul or offensive language.
- ✓ No aggressive or violent language or behavior.
- ✓ We do not discriminate based on gender, gender identity, race, religion, or political affiliation.
 We expect volunteers to be respectful of one another. If you have an issue with something another volunteer has said, please bring it to the attention of the group leader.
- ✓ Volunteers are expected to follow the rules and regulations of the residences.

<u>Safety</u>

No firearms or weapons of any kind are permitted while volunteering or training with The Gratitude Crew.

Volunteers are responsible for taking any precautions necessary due to their own food allergies or chronic health issues.